

Quick Guide to the New Dashboard Layout

There are three main components for the new dashboard: **Left hand side navigation**, **User tools menu** and **Reports/tabs**.

Left hand side navigation

Club Search
Name or Number 🔍

Search by Club name or number
Note: leading 0s will be added if the search value is numeric

🏠 Home
Dashboard
Toastmasters.org
📊 Performance
District
Division & Area
Club
📄 Other Reports
Daily Reports
Additional Reports
District (Historical)
Club (Historical)
📄 Support
District Recognition
Club Recognition
Dashboard Guide
Help Desk
📱 Mobile

Link to Dashboard home

Link to Toastmasters home page

Links will only be Visible when a District has been selected

The other reports will open in a new tab or window

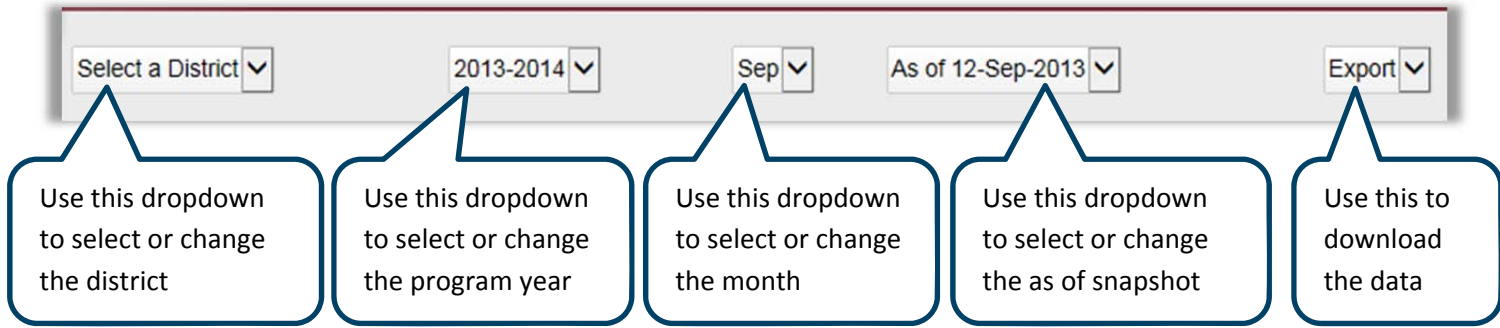
PDF Supporting documents:
DISTRICT RECOGNITION PROGRAM
DISTINGUISHED CLUB PROGRAM

The document you are currently viewing

General assistance, contains email links as well as where to go for other information

Mobile Version

User tools menu

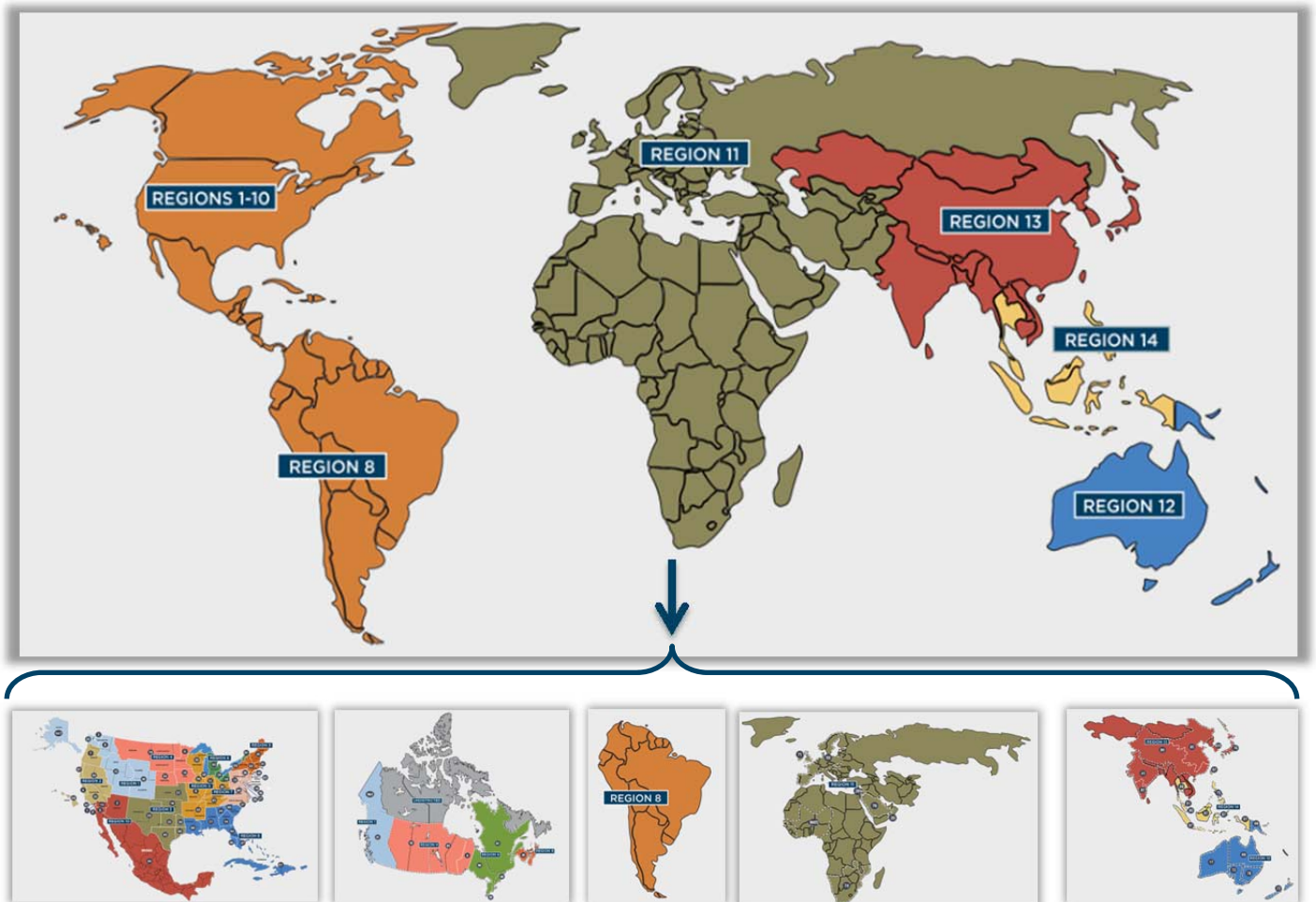


The user tools menu consists of five dropdown menus arranged horizontally. Below each dropdown menu is a callout box with a blue border and a white background, containing text that explains the function of the dropdown menu. The callout boxes are connected to their respective dropdown menus by blue lines.

- Select a District**: Use this dropdown to select or change the district
- 2013-2014**: Use this dropdown to select or change the program year
- Sep**: Use this dropdown to select or change the month
- As of 12-Sep-2013**: Use this dropdown to select or change the as of snapshot
- Export**: Use this to download the data

Reports/tabs

Interactive map and a corresponding Region Report



Interactive Report

Expand and Collapse all buttons

Expand and Collapse Regions

<input checked="" type="checkbox"/> Expand <input type="checkbox"/> Collapse		Membership Payments						Club Growth			Distinguished Clubs	
Region	New	Dues Renewals	Charter	YTD	Base	Growth	YTD	Base	Growth	YTD	%	
▼ Region 01	998	1,304	90	2,392	33,783		874	870		0		
District 02	251	352	0	603	7,694	-92.2%	187	187	0%	0	0%	
District 09	67	73	20	160	1,955	-91.8%	63	62	1.61%	0	0%	
District 15	108	135	20	263	3,067	-91.4%	84	83	1.2%	0	0%	
District 21	258	350	0	608	11,995	-94.9%	302	302	0%	0	0%	
District 26	250	249	28	527	6,725	-92.2%	169	168	0.6%	0	0%	
District 32	64	145	22	191	2,347	-90.2%	69	68	1.47%	0	0%	
▶ Region 02	1,592	2,235	427	4,254	39,406		1,025	1,007		0		
▶ Region 03	1,482	2,002	153	3,637	39,406		979	973		0		
▶ Region 04	792	1,261	148	2,201	34,936		1,144	938		0		
▶ Region 05	1,369	2,112	363	3,844	41,911		1,184	1,173		0		
▶ Region 06	1,085	1,483	69	2,637	41,833		872	865		0		
▶ Region 07	1,492	2,508	235	4,235	46,073		1,165	1,154		0		
▶ Region 08	1,818	3,380	235	5,433	49,298		1,223	1,199		0		
▶ Region 09	1,328	2,095	155	3,578	40,096		953	950		0		
▶ Region 10	1,916	2,096	238	4,250	46,564		1,037	1,014		0		
▶ Region 11	1,543	3,342	514	5,399	65,157		760	752		0		
▶ Region 12	1,393	1,918	62	3,373	39,770		159	154		0		
▶ Region 13	2,104	2,895	445	5,444	54,328					0		
▶ Region 14	912	2,449	231	3,592	33,524					0		
▶ Region Undistricted	218	255	118	591	7,953					0		
Grand Totals	20,042	31,335	3,483	54,860	615,696		14,284	14,132		0		

Drill down to a District by selecting the row

Summary totals by geographic region

D

Indicates Distinguished status (the icon will begin to appear after April 1)

S

Indicates Select Distinguished status (the icon will begin to appear after April 1)

P

Indicates Presidents Distinguished status (the icon will begin to appear after April 1)

Interactive reports once a district is selected (tabbed reports)

Report tabs

The title will indicate distinguished district status after April 1

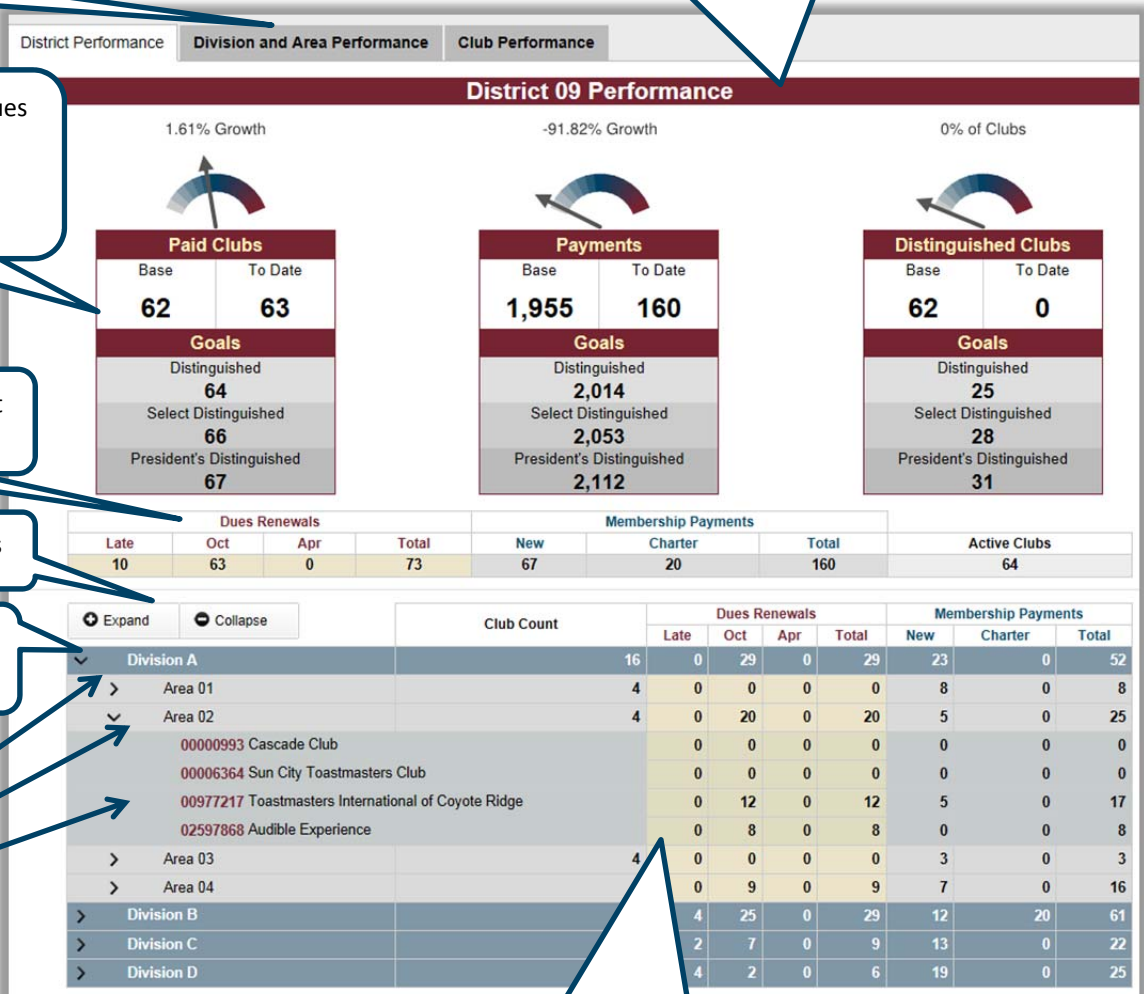
Base, To Date and Goal values clearly showing the three areas required to reach distinguished status

Summary totals at the district level

Expand & Collapse all buttons

Expand & Collapse divisions and areas

Drill down to a club by selecting the row



D

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Report tabs

The title will indicate distinguished district status after April 1

District Performance | Division and Area Performance | **Club Performance**

District 09 Division and Area Performance

Division Totals	Area Totals	Club Totals
Count: 4	Count: 16	Paid Clubs: 63
Distinguished: 0	Distinguished: 0	Distinguished: 0
Select Distinguished: 0	Select Distinguished: 0	Select Distinguished: 0
President's Distinguished: 0	President's Distinguished: 0	President's Distinguished: 0

Expand Collapse

	Division Goals	D	S	P	D	S	P
> Division A	Base: 16	16	17	7	8	8	
▼ Division B	Base: 16	17	17	7	8	8	
▼ Area 01	Area Goals	D 4	S 4	P 5	D 2	S 3	P 3
	Base: 4	5	5	2	3	3	
	Renewals	Club Visits	Mem.	Club			
	Oct	Apr	Nov	May	To Date	Goals	
	N	N	N	N	15	3	
	Y	N	N	N	23	1	
	N	N	N	N	14	0	
	N	N	N	N	7	0	
	N	N	N	N	20	0	

00003463 Sun Country Club
 00005927 My Time-Our Time Club
 00947913 Stevens Center Toastmasters Club
 01344650 Power Speakers
 03282887 Great Valley TM
 Charter 08/19/13

Expand & Collapse all buttons

Expand & Collapse divisions and areas

Division Goals D 16 S 16 P 17 D 7 S 8 P 8
 Area Goals D 4 S 4 P 5 D 2 S 3 P 3

Drill down to a club by selecting the row

Base, To Date and Goal values clearly showing the two areas required to reach distinguished status for divisions and areas

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Report tabs

The title will indicate distinguished district status after April 1

District Performance | **Division and Area Performance** | Club Performance

Club Performance for District 09

To be considered for recognition, clubs must have 20 members or a net growth of at least five new members as of June 30th

Club Goals

- 1 Two CC awards
- 2 Two more CC awards
- 3 One AC award
- 4 One more AC award
- 5 One CL/ALB/ALS/DTM award

Club Goals

- 6 One more CL/ALB/ALS/DTM award
- 7 Four new members
- 8 Four more new members
- 9 Four officers trained during both training periods
- 10 One dues renewal and one officer list submitted on time

Goals

Distinguished: 5

Select Distinguished: 7

President's Distinguished: 9

Expand Collapse

Division A D Clubs 0 S Clubs 0 P Clubs 0

Area 01 D Clubs 0 S Clubs 0 P Clubs 0

	Membership		Goals Met	CC's				AC's		CL's		Mem.		Trn.		Rn./Lst.	
	Base	To Date		1	2	3	4	5	6	7	8	9a	9b	10a	10b		
00001349 Moses Lake Club	10	10	2	0	0	1	3	0	0	0	0	0	0	7	0	0	1
00004061 Cascade Speakeasy Club	26	30	3	0	0	1	0	1	0	4	0	4	0	0	0	1	
01022091 Electric Toasters	12	15	3	0	0	1	0	1	1	3	0	4	0	0	1		
01348808 High Desert	13	14	3	0	0	1	0	1	1	1	0	5	0	0	1		

Area 02 D Clubs 0 S Clubs 0 P Clubs 0

	Membership		Goals Met	CC's				AC's		CL's		Mem.		Trn.		Rn./Lst.	
	Base	To Date		1	2	3	4	5	6	7	8	9a	9b	10a	10b		
00000993 Cascade Club	2	12	1	1	0	0	0	1	0	0	0	1	0	0	1		
00006364 Sun City Toastmasters Club	12	12	0	0	0	0	0	0	0	0	0	2	0	0	1		
00977217 Toastmasters International of C	20	25	4	1	0	0	0	1	1	4	1	7	0	1	1		
02597868 Audible Experience	16	16	1	1	0	0	0	0	0	0	0	5	0	1	1		

Expand & Collapse all buttons

Expand & Collapse divisions and areas

Drill down to a club by selecting the row

This grid shows all ten goals and the font will become bold and black as the clubs meet their goals

D

Indicates Distinguished status (the icon will begin to appear after April 1)

S

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P

Indicates Presidents Distinguished status (the icon will begin to appear after April 1)

The Club Status tab will only show when a club has been selected

The title will indicate distinguished club status after month end closing for June

District Performance	Division and Area Performance	Club Performance	Club Status																											
00977217 Toastmasters International of Coyote Ridge																														
<table border="1"> <thead> <tr> <th>Club Alignment</th> </tr> </thead> <tbody> <tr><td>Region</td><td>1</td></tr> <tr><td>District</td><td>09</td></tr> <tr><td>Division</td><td>A</td></tr> <tr><td>Area</td><td>02</td></tr> </tbody> </table>		Club Alignment	Region	1	District	09	Division	A	Area	02	<table border="1"> <thead> <tr> <th colspan="2">Membership</th> </tr> <tr> <th>Base</th> <th>To Date</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>25</td> </tr> <tr> <td colspan="2" style="text-align: center;">Required 20 20 members or a net growth of 5 new members</td> </tr> </tbody> </table>		Membership		Base	To Date	20	25	Required 20 20 members or a net growth of 5 new members		<table border="1"> <thead> <tr> <th>Goals</th> </tr> </thead> <tbody> <tr><td>Goals Met</td><td>4</td></tr> <tr><td>Distinguished</td><td>5</td></tr> <tr><td>Select Distinguished</td><td>7</td></tr> <tr><td>President's Distinguished</td><td>9</td></tr> </tbody> </table>	Goals	Goals Met	4	Distinguished	5	Select Distinguished	7	President's Distinguished	9
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Chartered 9/2/2008																														
Goals to Achieve	Goal	To Date	Status																											
1 Competent Communicator (CC) awards	2	1	1 CC needed																											
2 More Competent Communicator (CC) awards	2	0	2 CCs needed																											
3 Advanced Communicator (ACB, ACS, ACG) awards	1	0	1 AC needed																											
4 More Advanced Communicator (ACB, ACS, ACG) awards	1	0	1 AC needed																											
5 Leadership Awards (CL, ALB, ALS) or Distinguished Toastmaster (DTM) award	1	1	✓																											
6 More CL, ALB, ALS, or DTM award	1	1	✓																											
7 New members	4	4	✓																											
8 More new members	4	1	3 New Members needed																											
9 Club officers trained June-August	4	7	First Training Period Achieved																											
Club officers trained December-February	4	0	Second Training Period 4 needed																											
10 Membership-renewal dues on time	Y	1																												
Club officer list on time	Y	1	✓																											

The club membership To Date needs to be equal to or greater than this value

This grid shows all ten goals. The To Date font will become black as the club meets their goals along with the status changing into a checkmark